

Upper Darby High School Virtual Student/Family Handbook



UPPER DARBY
SCHOOL DISTRICT

2020-2021

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STUDENT HANDBOOK 2020-21
Thirty-Fourth Edition

UPPER DARBY HIGH SCHOOL
601 N. Lansdowne Avenue, Drexel Hill, PA 19026
610-622-7000

UPPER DARBY SCHOOL DISTRICT
ADMINISTRATION BUILDING
4611 Bond Avenue, Drexel Hill, PA 19026
610-789-7200

UDSD Website - www.upperdarbysd.org
SCHOOL MASCOT- Royals
SCHOOL COLORS - Purple and Casino Gold
SNOW EMERGENCY NUMBER - 452
SAT CODE - 394-965

ALMA MATER

What is this which morning sunlight
Gilds with golden beams?
'Tis our Upper Darby High School
Castle of our dreams
(Chorus)
Raise the chorus, keep it ringing
Loud her praises tell
Hail to thee, beloved High School
Hail to thee, all hail!

MISSION STATEMENT

We, the Upper Darby High School faculty, administrators, and staff are committed to empowering all learners to acquire the knowledge and skills needed to achieve their full potential in an environment that supports our comprehensive and challenging educational program.

Upper Darby Board of School Directors

Ed Brown, President
Rachel Mitchell, Vice President
Gina Curry
Neil Desnoyers
Don Fields
Dr. Meredith Hegg
David Neill
Damien Christopher Warsavage
Leah Daw

Superintendent: Dr. Daniel P. McGarry
 Assistant Superintendent, Student Services: Edward Marshaleck
 Assistant Superintendent, Human Resources & Equity: Dr. John Council
 School Board Secretary: Craig Rogers
 School Board Treasurer: Marvin Lee
 Solicitor: A. Kyle Berman, Esq.

The Upper Darby School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, disability, or limited English proficiency in its activities, programs or employment practices as required by Title VI, Title IX, and Section 504. All concerns regarding discrimination should be directed to:

Edward Marshaleck
 Title IX Coordinator
 Assistant Superintendent for Student Services
 4611 Bond Ave
 Drexel Hill, PA 19026
 (610) 789-7200 ext: 3208
emarshaleck@upperdarbysd.org

2020-2021 High School Administration & Class Centers

Kelley Simone – Principal
 Joanna M. DeMarco – Assistant Principal – Administrative Operations
 Jill Palladino- Assistant Principal – Climate & Culture
 James Finch- Assistant to the Principal

Class of 2021		Class of 2022	
Stephanie Sitek	Assistant Principal	William Hensil	Assistant Principal
Dennis Keegan	Lead Teacher	Joshua Peterkin	Lead Teacher
Taylor Daddario	Counselor (A – G)	James Murphy	Counselor (A – G)
Sharon Donohue	Counselor (H – O)	William Haines	Counselor (H – O)
Latisha Mejias	Counselor (P – Z)	Tina Johnston	Counselor (P – Z)
Mary Cannon	Social Worker	Allison Davis	Social Worker
Karen Major	Center Secretary	Lauretta Kieh	Center Secretary
Kristen McCandless	Activities Director	Alicia Sakers	Activities Director
Class of 2023		Class of 2024	
Russell Benditt	Assistant Principal	Wayne Remmey	Assistant Principal
Rich Gentile	Lead Teacher	Walt Udovich	Lead Teacher
Madalena Tran	Counselor (A – G)	Jill Morris	Counselor (A – G)
Sarah Czar	Counselor (H – O)	Jennifer Sullenberger	Counselor (H – O)
Katie Mertens	Counselor (P – Z)	Mayra Perez	Counselor (P – Z)
Gabby Eichelberger	Social Worker	Denisha Morton	Social Worker
Charlene Shay	Center Secretary	Leah Treacy	Center Secretary
Michelle Pickett	Activities Director	Chris Nielsen	Activities Director

Secretaries/Support Staff

Elizabeth Colozzo	Principal's Private Secretary
Debbie Beck	Principal's Secretary
Kathy Callaghan	Assistant Principal's Secretary
Jessica Beaton	Registrar
Susan Greto	Activities Bookkeeper
Bregetta Williams	Attendance Clerk
Terrence Ferguson	Attendance Clerk
Angela Graci	Duplicating Center Clerk
Harriet Bailey	Discipline Center Assistant
Joanne Pusey	Lunch Program Clerk
Elizabeth McNaull	Guidance Secretary
Susan Licci	Special Education Secretary

Coaches

Kathy Blair	Instructional Technology
Kristen Hoyt	Literacy
Kelly Remmey	Mathematics

Counseling Department

Emily Catlett	College & Career Counselor
TBD	Post Secondary Planning Coordinator

Athletic Department

Gretchen Cammiso	Athletic Director
Jason McDermott, Jim McGroarty	Assistant Athletic Directors
Jennifer Kramer	Athletic Secretary

Career and Technical Education Coordinator

Josh Taffel

Cosmetology

Tina Stanley, DCIU Staff

School Psychologists

Abigail Alston
Stephanie Church

Library

Robert Dambman	Librarian
Evelyn Tucci, Carmen Vitanza, Arek Torosian	Library Assistants

Health Service

Kathleen Casper, R.N., Mary Clary, R.N., Peg Gallagher, R.N.

UPPER DARBY PERFORMING ARTS CENTER

Harry Dietzler, Executive and Artistic Director

Services

Dave Olsen, Head Custodian

Angelou Nicolaou, Food Services




UDSD School Security

Lou Gentile, Senior Safety Officer

To contact any school district employee via email:

Accessible through the Upper Darby School District [website](#) staff directory

Family Communication Outlets:

Upper Darby School District Website	Upper Darby High School Home Page	District Social Media
Upper Darby School District Website	Upper Darby High School Website	Please visit our Community Bulletin Board , your source for community-wide activities and resources that benefit our students. Join our official social media!   
Schoology	Home Access Center	Wednesday Folder
Schoology Homepage : used for schoolwide and individual class updates and posts	HAC : use this site to access your child's attendance, grades, and courses.	Ms. Simone's weekly update. Guardians will receive this update through the parent email listed in HAC .

School Calendar 2020-2021 (Subject to Change)

All dates, including final exams, graduation, and the last day of school, are subject to change based on weather (or COVID-19 guidelines and recommendations for social distancing at public indoor/outdoor events). If the school closure extends or transitions from a virtual model to a flexible learning model, the rescheduling of events will need to be determined by the administration, the availability of locations, the availability of vendors, and all parties involved. Upper Darby School District does not build in "snow days" into the board approved school calendar. All days lost to

weather emergencies will extend the school year in June. Therefore it is not recommended to plan family trips, senior week travel, graduation parties, etc. during the week of June 11th as the school year may be extended.

August 2020

8/11/20	UDSD School Board Meeting	7:30 PM- Virtual
8/17/20	Freshman Orientation	5:00 PM- Virtual
8/18-8/20	New Teacher Orientation	Virtual
8/25/20	Opening Day District Kickoff	Virtual
	Opening Day Building Kickoff	Virtual
8/25/20	UDSD Committee Meeting	6:00 PM- Virtual
8/26/20	Professional Development	All Day-Virtual
8/27/20	Professional Development	All Day-Virtual
8/28/20	Teacher Work Day	All Day-Virtual
8/31/20	First Student Day	All Students
8/31/20	Bullying/Harassment Policy Review	Virtual

September 2020

9/3/20	Faculty Meeting	3:00 PM- Virtual
9/4/20	Labor Day Holiday	Schools/Offices Closed
9/7/20	Labor Day Holiday	Schools/Offices Closed
9/11/20	WP/WF Deadline- Sem. #1 & FY Courses	
9/23/20	Progress Report Check	
9/23/20	UDHS Home & School	7:00 PM- TBD
9/23/20	After Prom	8:00 PM- TBD
9/24/20	UDHS Open House	4:30-7:30 PM- Virtual
9/24/20	8th Grade Tours	5:30 PM- Virtual
9/28/20	Operation Royal Pride	Virtual
9/28/20	CMA General Parent Meeting	7:00 PM- Virtual
9/30/20	AP Night	6:30- PM- Virtual

October 2020

10/1/20	Faculty Meeting	3:00 PM- Virtual
10/1/20	FAFSA Window Opens	
10/5/20	FAFSA Completion Night	6:00 PM- TBD
10/6/20	NSHS Ceremony	6:00 PM- Virtual
10/8/20	ARG/Equity	3:00 PM- Virtual
10/8/20	PBIS Movie Night	6:00-8:30 PM-Virtual
10/12/20	Columbus Day	Schools/Offices Closed

10/14/20	Progress Report Check	
10/14/20	NEHS Induction Ceremony	6:45 PM- Virtual
10/23/20	Red Ribbon Week	
10/26/20	Operation Royal Pride	Virtual

November 2020

11/3/20	No School for Students-Election Day	All Day
11/3/20	UDHS Home and School	7:00 PM- TBD
11/4/20	Progress Report Check	
11/5/20	End of Marking Period 1	
11/5/20	Faculty Meeting	3:00 PM- Virtual
11/5/20	NCAA Information Night	6:30 PM- Virtual
11/10/20	Bullying/Harassment Policy Review	Virtual
11/11/20	FAFSA Completion Night	6:00 PM- Virtual
11/12/20	ARG/Equity	3:00 PM- Virtual
11/12/20	Winter Sports Parent & Student Meeting	6:00 PM- TBD
11/17/20	UDHS After Prom Meeting	7:00 PM- TBD
11/25/20	Progress Report Check	
11/25/20	Alumni Tea	TBD
11/26/20	Thanksgiving Holiday	Schools/Offices Closed
11/27/20	Thanksgiving Holiday	Schools/Offices Closed
11/30/20	Operation Royal Pride	Virtual

December 2020

12/1/20	Keystone Algebra	
12/2/20	Keystone Algebra	
12/3/20	Keystone Biology	
12/4/20	Keystone Biology	
12/3/20	Faculty Meeting	3:00 PM- Virtual
12/7/20	Keystone Literature	
12/8/20	Keystone Literature	
12/9-12/11	Keystone Make-Ups	
12/10/20	ARG/Track 1	3:00 PM- Virtual
12/16/20	Progress Report Check	
12/18/20	Winter Sweater Day	All Day-Virtual
12/21/20	Operation Royal Pride	Virtual
12/24/20	Winter Break (through 1/1/21)	Schools/Offices Closed

January 2021

1/4/21	Return from Winter Break	All Schools/Offices Open
1/5/21	Keystone Algebra 1	
1/5/21	UDHS Home and School	7:00 PM- TBD
1/6/21	Keystone Algebra 1	
1/7/21	Keystone Biology	
1/7/21	Faculty Meeting	3:00 PM- Virtual
1/8/21	Keystone Biology	
1/11/21	Keystone Literature	
1/12/21	Keystone Literature	
1/13/21	Progress Report Check	
1/13/21	Scholarship Mtg. Parents	6:00 PM- virtual
1/14/21	ARG/Equity	3:00 PM- Virtual
1/18/21	Dr. Martin Luther King Jr. Holiday	Schools/Offices Closed
	Final Exams/Midterms	
	Final Exams/Midterms	
	Final Exams/Midterms	
	Final Exams- Make Ups	
1/19/21	UDHS After Prom Meeting	7:00- TBD
1/22/21	End of Marking Period	
1/25/21	2nd Semester/3rd MP Begins	
1/25/21	Operation Royal Pride	Virtual
1/26/21	Bullying Harassment Review	Virtual

February 2021

2/2/21	UDHS Home & School	7:00 PM- TBD
2/3/21	PBIS Movie Night	6:00 PM- TBD
2/11/21	ARG/Equity	3:00 PM- TBD
2/11/21	WP/WF Semester #2	
2/15/21	President's Day Holiday	Schools/Offices Closed
2/16/21	UDHS After Prom Meeting	7:00 PM- TBD
2/17/21	FAFSA Completion Night	6:30 PM- TBD
2/22/21	Operation Royal Pride	TBD
2/24/21	Commencement Mtg. Students	TBD
2/25/21	Commencement Mtg. Parents	6:00 PM- TBD
2/25/21	Spring Sports Parents Meeting	6:00 PM- TBD

March 2021

3/2/21	UDHS Home & School	7:00 PM- TBD
3/3/21	Progress Report Check	
3/4/21	Faculty Meeting	3:00 PM- TBD
3/4/21	Speak Up	6:30 PM- TBD
3/5/21	UDHS Musical	7:30 PM- TBD
3/6/21	UDHS Musical	12:00 PM- TBD
3/7/21	UDHS Musical	2:00 PM- TBD
3/8/21	Speak Up Snow Date	6:30 PM- TBD
3/9/21	String Workshop	3:00 PM-TBD
3/11/21	ARG/Equity	3:00 PM- TBD
3/12/21	Jazz Festival	5:00 PM- TBD
3/13/21	PBIS 3 v. 3 Tournament	9:00 AM- TBD
3/16/21	Mr. Upper Darby- Rehearsal	3:00 PM- TBD
3/16/21	UDHS After Prom Meeting	7:00 PM- TBD
3/18/21	Mr. Upper Darby	6:00 PM- TBD
3/19/21	POPS Concert	7:00 PM- TBD
3/22/21	Operation Royal Pride	TBD
3/24/21	Progress Report Check	
3/25/21	UDHS Building Open House	4:30- 7:30 PM TBD
3/29- 4/2	Spring Break	Schools/Offices Closed

April 2021

4/5/21	Return from Spring Break	
4/6/21	CMA Parent Meeting	7:00 PM- TBD
4/6/21	UDHS Home & School	7:00 PM- TBD
4/7/21	Progress Report Check	
4/8/21	Faculty Meeting	3:00 PM- TBD
4/12-4/16	College and Career Week	
4/12/21	String Workshop	3:00 PM-TBD
4/14/21	Junior College Planning Students	TBD
4/14/21	Junior College Planning Night	6:00 PM- TBD
4/15/21	ARG/Equity	3:00 PM- TBD
4/15/21	9th & 10th Grade College Planning	6:00 PM- TBD
4/17/21	Progress Report Check	
4/17/21	Sophomore Dance Set up	8:00 AM- TBD
4/17/21	Sophomore Dance	7:00 PM- TBD
4/20/21	Bullying & Harassment Review	
4/20/21	Choir Trip Rehearsal	6:30 PM- TBD
4/20/21	UDHS After Prom Meeting	7:00 PM- TBD

4/22-4/25	Choir Trip	
4/24/21	Sophomore Dance Set Up- Snow Date	8:00 AM- TBD
4/24/21	Sophomore Dance- Snow Date	7:00 PM- TBD
4/26/21	Operation Royal Pride	TBD
4/28/21	Progress Report Check	
4/29/20	UD's Got Talent	6:00 PM- TBD

May 2021

5/4/21	Post-Secondary Pride Day	All Day TBD
5/4/21	UDHS Home & School	7:00 PM- TBD
5/5/21	Instrumental Concert	7:00 PM- TBD
5/6/21	Faculty Meeting	3:00 PM- TBD
5/8/21	Chorus Trip 1 Day	
5/12/21	Choral Rehearsal	6:30 PM- TBD
5/13/21	ARG/Equity	3:00 PM- TBD
5/13/21	Spanish National Honor Society	6:00 PM- TBD
5/14/21	Choral Concert	7:00 PM- TBD
5/15/21	Junior Prom- Set Up	8:00 AM- TBD
5/15/21	Junior Prom	7:00 PM- TBD
5/16/21	CMEA Flea Market	8:00 AM TBD
5/17/21	Keystone Algebra	
5/18/21	Keystone Algebra	
5/18/21	UDHS After Prom Meeting	7:00 PM- TBD
5/18/21	NHS Induction	7:00 PM- TBD
5/19/21	Progress Report Check	
5/19/21	Keystone Biology	
5/20/21	Keystone Biology	
5/19/21	String Rehearsal/Concert	5:00 PM- TBD
5/21/21	Keystone Literature	
5/23/20	CMA Flea Market- Rain Date	8:00 AM TBD
5/24/21	Keystone Literature	
5/24/21	Operation Royal Pride	Virtual
5/25/21	NAHS	3:30 PM- TBD
5/26/21	Underclassmen Awards Night	6:30 PM- TBD
5/27/21	Senior Awards Night	6:30 PM- TBD
5/28/21	Contract In-Service	School/Offices Closed
5/31/21	Memorial Day Observed	School/Offices Closed

June 2021

6/1/21	UDHS Home & School	7:00 PM TBD
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6/3/21	Faculty Meeting	3:00 PM- TBD
6/4/21	Senior Picnic Day	TBD
6/5/21	Senior Prom	7:00 PM- Drexelbrook
6/7-6/10	Final Exams	
6/10/21	End of Semester	
6/11/21	Commencement	10:00 AM- Liacouras Center pending Board Approval
6/14/21	Final Student Day	
6/15/21	Final Teacher Day	

2020-2021 Upper Darby High School Virtual Schedule

Period	Start Time	End Time	Time (min)	Student Responsibilities
	7:30 a.m.	8:15 a.m.	45 mins.	Asynchronous learning
Break	8:15 a.m.	8:20 a.m.	5 mins.	(on your own)
1	8:20 a.m.	9:05 a.m.	45 mins.	All students will participate in synchronous instruction
Break	9:05 a.m.	9:10 a.m.	5 mins.	(on your own)
2	9:10 a.m.	9:55 a.m.	45 mins.	All students will participate in synchronous instruction
S1 Skinny #1	9:55 a.m.	10:25 a.m.	30 mins.	Skinny #1 Staff office time for help synchronous instruction or other asynchronous learning
Break	10:25 a.m.	10:30 a.m.	5 mins.	(on your own)
3	10:30 a.m.	11:15 a.m.	45 mins.	All students will participate in synchronous instruction
Break	11:15 a.m.	11:20 a.m.	5 mins.	(on your own)
4	11:20 a.m.	12:05 p.m.	45 mins.	All students will participate in synchronous instruction
LUNCH	12:05 p.m.	1:05 p.m.	60 mins.	Food Distribution/Student Lunch
S2 Skinny #2	1:05 p.m.	1:35 p.m.	30 mins.	Skinny #2 Staff office time for help synchronous instruction or other asynchronous learning
S3 Skinny #3	1:35 p.m.	2:05 p.m.	30 mins.	Skinny #3

				synchronous instruction or other asynchronous learning
Break	2:05 p.m.	2:11 p.m.	6 mins.	(on your own)
S4 Skinny #4	2:11 p.m.	2:41 p.m.	30 mins.	Skinny #4 Staff office time for help synchronous instruction or other asynchronous learning

PSAT/Keystone Testing Schedule

We will be administering the PSAT and Keystone Exams—more information to come.

General Information

Admission Policy

The Upper Darby School District enrolls school-age students eligible to attend District schools, per applicable laws and regulations, Board policy, and administrative regulations. The entire policy can be accessed from the District website.

Address or Telephone Number Changes

If, at any time after the beginning of the school year, your home address changes, you must contact Central Registration by clicking <https://www.upperdarbysd.org/Page/3000> If any of your telephone number(s) change, you must inform your grade level center. This is essential for handling emergencies.

The following attendance/absence/lateness procedure reflects a virtual-only setting. If the district were to move to a hybrid or in-person model, procedures would be modified.

Attendance/Absence/Lateness of Pupils

The Upper Darby High School follows the Upper Darby School District Policy 204 for Attendance. A child absent from school must present an *electronic* excuse stating the reason for the absence. Student absences will be deemed as truant unless the written UDHS Attendance note has been received. Excusals must be submitted within three (3) school days. Failure to provide a written excusal within (3) three days, will result in permanent truancy for the absences.

During synchronous virtual instruction, attendance will be taken in each course the student attends. Attendance is based upon a student logging into his/her course via the approved virtual platform such as Zoom, Google Classroom or Schoology.

A maximum of ten (10) days of cumulative lawful absences verified by parental notification shall be permitted during a school year. Excusal beyond ten (10) cumulative lawful absences shall require submission by the parent/guardian of the [Upper Darby School District Explanation of Excessive Absence form](#) or shall require an excuse from a licensed physician.

It is the policy of the Upper Darby School District to excuse pupils from school if their religious affiliation requires them to observe a holiday. Legal excusal will be granted on electronic request from

the parent or guardian of the pupil involved. Parents are asked to submit such requests before the excused day.

Absences must be reported ELECTRONICALLY via email; please use your child's grade followed immediately by udhs-attendance@upperdarbysd.org i.e., your child is in 9th grade for the 2020-21 school year email: 9udhs-attendance@upperdarbysd.org

For additional information, please review the [UDSD Attendance Policy 204](#) on the District website.

Early Excusal/Dismissal from School

A student may be dismissed before the close of the school day only for urgent reasons, such as medical and dental treatments, or other reasons for the student's welfare. However, the principal or designee has the discretion to determine which are special and justifiable requests and has the authority to act accordingly.

For planned early dismissals, a parent/guardian must send an e-mail to the grade level center prior to the date/time of the early dismissal.

Bullying/Cyber Bullying Policy

The Upper Darby School District is committed to providing a safe, positive learning environment for District students. Bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning, and may lead to more serious violence. Therefore, bullying is prohibited by District students.

Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or student, which occurs in a school setting and/or outside a school setting, which is severe, persistent, or pervasive and has the effect of doing any of the following:

1. Substantial interference with a student's education.
2. Creation of a threatening environment.
3. Substantial disruption of the orderly operation of the school.

Bullying, as defined in this policy, includes cyberbullying. A school setting means in the school, on school grounds, in school vehicles, at a designated bus stop or any activity sponsored, supervised or sanctioned by the school.

The Board prohibits all forms of bullying by district students. The Board encourages students who have been bullied to report such incidents to the building principal or designee promptly. The Board directs that complaints of bullying shall be investigated promptly, and corrective action shall be taken when allegations are verified. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations. No reprisals or retaliation shall occur as a result of good faith reports of bullying. The policy, in its entirety, can be accessed from the District website.

Creative Work, Internet, Television, Publications & Bulletin Boards Notice

The District may share your child's writing with his/her peers for instructional purposes. Additionally, we would like to share appropriate pieces with the teaching staff for use in professional development. Student work, including but not limited to writing, art, and other projects, may be submitted to

District-wide and/or outside contests.

We use bulletin boards, banners, publications, television, social media, Schoology, and the Internet as tools to keep parents informed and to allow the community to see the excellent programs, activities, and education Upper Darby has to offer. We would like to recognize student achievement and highlight District programs and activities in the District's publications, on the District's social media accounts, the district's television channel, and on the District's website. Students' pictures and/or work, including identifying information, may be posted on the UDSD website and cable channel or may be used in any of the District's publications. We may also like to share appropriate work and pictures with local print publications and television networks.

Any objection to the use of your child's photo or work for the above-described reasons must be submitted in writing annually to your school's principal.

Delaware County Community College (DCCC) Advancement Programs

Students may participate in an opportunity to take college courses at Delaware County Community College (DCCC). Students may graduate from high school with college courses on their transcript and start a college program with fewer required courses and lower tuition costs. Students may take classes at UDHS in the morning and then one or two classes at DCCC for one or both semesters. If you are interested and want to take advantage of dual high school and college credit, please contact your counselor for more information regarding graduation requirements.

Electronic Devices Policy

The use of electronic communication devices, including personal electronic communication devices, by district students during instructional time is restricted unless authorized by the teacher. The district is not responsible for restricting, monitoring, or controlling the personal electronic communications of students; however, it reserves the right to do so. The policy, in its entirety, can be accessed from the District's website.

Health Services/Drugs and Medication - (Only applicable when students access the building in either a flexible or brick and mortar instructional model. This is not applicable in an all-virtual environment.)

The Board shall not be responsible for the diagnosis and treatment of student illness. Parents/Guardians are encouraged to administer medication before or after school hours. The administration of prescribed medication to a student during school hours in accordance with the direction of a parent/guardian and family physician would be permitted only when failure to take such medicine would jeopardize the health of the student and/or the student would not be able to attend school if the medicine were not available during school hours.

Before any medication may be administered to or by any student during school hours, the Board shall require the written request of the parent/guardian, by completing the appropriate form, giving permission for such administration and relieving the Board and its employees of liability for the administration of medication, and the written order of a licensed prescribing physician, which shall include the student's name, date, name of medication, dosage, time at which or special circumstances under which the medication shall be administered, length of period for which medication is prescribed, all other medications are taken, physician's signature, and office telephone number.

When medication is to be administered in school, by school personnel, the

following procedures shall be followed:

1. An "UDSD Medication Procedure" form (B-816) or a physician's note must be completed and signed. The written request for administration of a specific medication should include the date, student's name, diagnosis, medication, dosage, how administered, time schedule, and length of time to be administered in school, possible side effects or contraindications, any curtailment of school activity, other medication prescribed by a physician, physician's signature, telephone number, and address.
2. Parental or guardian written request and authorization to give each specific medication must accompany the physician's written request/approval.
3. Medication must be in the original, labeled pharmacy container with the student name, medication, dose, time interval written on the label — with physician's name, date of prescription, and name and telephone number of the pharmacy.
4. Medication should be delivered to the school nurse and administered to the student by the school nurse or designee.
5. Parents may come to school to administer medication to their children if they prefer.
6. No school personnel shall administer prescribed injections to any pupil except those pupils who require emergency medication.

The policy in its entirety can be accessed from the District website linked below:

<https://go.boarddocs.com/pa/udar/Board.nsf/Public?open&id=policies#>

A parent wishing to administer an injection to his/her child shall administer such injection at home or come to the school and administer it.

The Upper Darby School District does permit students to possess asthma inhalers and to self-administer the prescribed medication used to treat asthma when it is authorized by the student's parent/guardian and physician. The policy in its entirety can be accessed from the District website.

<https://go.boarddocs.com/pa/udar/Board.nsf/Public?open&id=policies#>

The Health Suite is staffed by registered/certified nurses. The school's nurses provide acute health care for students, perform mandated assessments, and provide ongoing health counseling for students and staff. In order to keep students' requests to visit the Health Suite to a minimum, the following guidelines are to be observed:

For minor injuries and non-emergency illnesses such as colds, sore throats, nausea, and cramps, students will visit the Health Suite during their lunchtime to prevent missing instructional time during class.

Emergencies occurring in school will be seen anytime. These include:

1. Accidents and injuries occurring during school hours
2. Bleeding or respiratory distress
3. Fainting, vomiting, seizures

In cases of an acute emergency, a parent is notified, and the student is transported to the nearest hospital. When a student needs to be sent home because of illness/injury, a parent must come for the student or send another responsible person.

Accidents and injuries occurring at home are not emergencies and must be dealt with by a parent/guardian. Routine health care is the family's responsibility. Please provide physician documentation for any medical conditions of which the school nurse should be aware.

The nurses' office does not supply any medication. A student may bring in their own medication to be kept in the Health Suite accompanied by proper documentation for the current school year from a physician and parent (Form B-816 Authorization for Medication Administration in School is available in the Health Suite or on the website and should be completed). All medication taken during school hours MUST be kept in the Health Suite. Students must carry inhalers, EpiPens, or insulin provided the Health Suite has documentation on file each year from both the student's physician and parent. All unused medication will be disposed of at the end of the school year if not picked up by the parent/guardian/responsible person.

Students must have a student hall pass and current emergency information on file to be permitted to enter the Health Suite and be treated.

State rules and regulations require that all 11th-grade students must have a physical exam. It is the student's responsibility to provide documentation to the school nurse. The policy, in its entirety, can be accessed from the District website.

Medical Homebound

Medical Homebound instruction is available to Upper Darby students in the event of an excused medical absence as defined under the rules established by the Pennsylvania Department of Education. Please contact your child's guidance counselor in the event of a prolonged medical absence.

Information Technology Acceptable Use Policy of Internet, Computer and Network Resources

The use of the Internet and the Intranet is permitted exclusively for the support of education and research, which is consistent with the purposes, policies, and procedures of the Upper Darby School District. Any other uses of either the Internet or the Intranet are prohibited.

All users of both the Internet and the Intranet, including students and employees, are responsible for damages to equipment, systems, and/or software resulting from neglectful, deliberate, and willful acts. Failure to follow all Upper Darby School District Policies and Procedures may result in loss of access to the Internet and/or Intranet, the imposition of appropriate disciplinary procedures, and/or civil and/or criminal prosecution.

Please review the UDSD [Policy 815 Information Technology Acceptable Use Policy for Students of the Internet, Computer, and Network Resources](#) on the district website.

Library

(Only applicable when students access the building in either a flexible or brick and mortar instructional model. This is not applicable in an all-virtual environment.)

Students are encouraged to use the library. The librarians are available to assist students on a regular basis. The library is open Monday to Thursday from 7:20 a.m. to 5:30 p.m., and Friday 7:20 a.m. to 4:00 p.m. Students must present an ID to enter the library, use the Internet, or check out a book. Students can obtain a library pass from the library before homeroom to come to the library

during lunch. In the event consistently needs to have a “Library Lunch,” it will need to be built into his/her schedule. An attendance list will be monitored by Library staff. Books are circulated for three weeks and may be renewed. Reference Books may be borrowed overnight or for the weekend. Students can find print materials by using the OPAC (electronic card catalog).

Procedure for students to access the Library from Study Hall

In the morning, students must report to the library to sign up for their specific block/period. Library staff will direct the student to sign a sheet indicating the block/period that they will be attending. Library staff will provide a pass for the student listing the block/period that the student will report. The student will report to their scheduled study hall, show the teacher the pass. The teacher will sign the pass and indicate the time. The student will use the pass to report to the library. Library staff will check the student in, making sure that the teacher has signed the pass. Library staff would dispose of the passes and report to the grade level Lead Teacher if the student did not report to the library.

Pass Link

<https://docs.google.com/document/d/1ZXjosuDLVP1Y6qUV87ZCy8nNzdww8zWrhANGleyUP38/edit?usp=sharing>

Access to reliable and current information is available via the library’s magazine and newspaper subscriptions as well as via electronic databases such as Gale Net, SIRS, and Ebsco. Students may use the Internet for class assignments. Students may use the library printers to print for academic or college and career readiness items, i.e., SAT login tickets, job applications, etc. Printing privileges may be revoked if abused. Graphics or pictures may be printed by special arrangement with the librarian. Rules for Internet usage are posted in the library and can be found in this handbook. The library has coin-operated copy machines.

Students in the library are expected to maintain an academic environment. No more than four students may sit at any one table, and students must remain in their seats until the bell rings. We reserve the right to deny library privileges to students who may disrupt the tone of the library.

Lockers

(Only applicable when students access the building in either a flexible or brick and mortar instructional model. This is not applicable in an all-virtual environment.)

The use, care, and security of the assigned locker will be the responsibility of the student. Please be advised that the District is not responsible for articles lost or stolen. Students are not permitted to share lockers and must keep lockers locked at all times.

All students are provided a padlock at the beginning of the school year. Students must use the school-provided padlock. Outside locks will be removed, and students will be charged a replacement fee. All lost padlocks will require a \$6 replacement fee. Obligations will be written for locks not returned at the end of the school year. Store-bought replacement locks will not be accepted as a substitute.

Report locker problems to the Center Secretary; please have your ID with you. Students will not be given access to, or information regarding another student’s locker as sharing lockers is not permitted.

Please note: Students do not have a right to a private school locker. Use of a locker is a privilege, and students are permitted or “licensed” to use a designated locker.

Lockers for Physical Education

(Only applicable when students access the building in either a flexible or brick and mortar instructional model. This is not applicable in an all-virtual environment.)

Padlocks are not provided for gym lockers. Students should provide their own locks to protect their belongings during gym class. Locks should be removed after each class. Please be advised that the District is not responsible for articles lost or stolen.

Lost and Found

(Only applicable when students access the building in either a flexible or brick and mortar instructional model. This is not applicable in an all-virtual environment.)

The Lost and Found are located in the Security Office. Articles of value should be placed in an envelope marked with the date and finder’s name. If the article is unclaimed after two weeks, it will be returned to the finder.

Medical Excuses From Physical Education

Any exclusion from the requirements of physical education requires a doctor’s order, specifying the duration of the medical removal from class. Students identified as having long-term disabilities may, on their doctor’s recommendation, be placed in the Contract PE course.

Fundraising Projects

All fundraising activities, connected to a school-sponsored club or activity, require pre-approval from the school administration. Faculty advisors for the club/team must submit the Fundraiser pre-approval form to the administrator responsible for implementing the fundraiser policy. Any sale conducted without pre-approval will be immediately closed, and an investigation will be conducted. Please review the [UDSD Policy 229- Student Fundraising](#) on the district website.

Obligations

Obligations include textbooks, uniforms, locks, etc. and may prevent a student from participating in a school-based event. Obligations are carried over from previous years and will need to be paid in cash.

Returned Bank Checks

The School District’s depository bank charges a \$35.00 fee for returned checks. If a check received from a student/parent is returned for any reason, the \$35.00 fee becomes an obligation of the student.

Scholarships

A complete list of scholarship assistance and detailed directions for making an application will be made available to interested seniors at a January assembly. Other scholarships are advertised in the Senior Center and senior homerooms throughout the school year. Applications can be found in the Career Center.

Sex-Based Discrimination

The Upper Darby School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, disability, or limited English proficiency in its activities, programs or employment practices as required by Title VI, Title IX, and Section 504. All concerns regarding discrimination should be directed to:

Edward Marshaleck
Title IX Coordinator
Edward Marshaleck
Assistant Superintendent for Student Services
4611 Bond Ave
Drexel Hill, PA 19026
(610) 789-7200 ext: 3208
emarshaleck@upperdarbysd.org

Snow Days/Emergency Closings

All changes to the school schedule due to inclement weather/emergencies are announced by a global message system, an update to the district website (www.upperdarbysd.org), and the school closure identification number #452. When the Upper Darby School District is to be opened two hours late, all bus schedules will be adjusted accordingly.

Student Rights Policy

The Upper Darby School District offers notice that all instructional materials, including teachers' manuals, audiovisuals, and other supplementary instructional material used in the instructional program shall be available for inspection by the parents/guardians of students in accordance with Board policy. Please review the [UDSD Policy 105.1- Review of Instructional Materials by Parents/Guardians and Students](#) on the District website.

Student Wellness Policy

The Upper Darby School District recognizes that student wellness and proper nutrition are related to students' physical well being, growth, development, and readiness to learn. The District is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education, and regular physical activity as part of the total learning experience.

Please review [UDSD Policy 246- School Wellness](#) on the District website.

Textbooks

It is the student's responsibility to return textbooks to the teacher who issued the textbook. Students are responsible for the replacement and/or damage costs of their textbooks. An obligation will be issued for any books not returned by the end of the course. Obligations in this form follow students throughout their high school career and may prevent a student from participating in school-based activities.

Trespassing

The buildings and grounds of the Upper Darby High School are intended solely for the use of students, faculty, and staff engaged in regularly scheduled classes and approved extra-curricular activities. The buildings and grounds are closed to the public except for visitors, who are properly

registered with the Principal's Office through the Information Desk, and those engaged in activities pre-approved by the Board of School Directors or Department of Recreation. Students who are not affiliated with an appropriate school designated activity are not to loiter in the school building or on school grounds no more than ten minutes after the end of their scheduled school day (including students with a scheduled early dismissal). Suspended students are not permitted on school grounds during their suspension period. Trespassers may be referred to law enforcement.

Visitors

All visitors must report to the Security Desk at the main entrance of the high school and secure a pass. Visitors may only visit designated areas listed on their pass. Anyone found in the building without a visitor's pass would be considered trespassing. If/when visitors access the building in a virtual instructional model, all visitors must adhere to the health guidelines outlined in our district health plan, including the wearing of masks until further notice.

[Link to District Health Plan](#)

Withdrawal From School

Students are required to attend school until the age of 17. Students who wish to withdraw at age 17 are required to provide written permission from their parents/guardians. All students transferring from or dropping out of school must do so through the Office of the Registrar. All school property must be returned, and signatures of all teachers must be recorded on the withdrawal form before a transfer slip will be issued or records forwarded. Please review [UDSD Policy 208 – Withdrawal from School](#) on the District website.

Working Papers

You must be a resident of Upper Darby School District, which includes Upper Darby Township and the boroughs of Clifton Heights and Millbourne, in order to obtain working papers through Upper Darby High School. The process for obtaining working papers has been transitioned to an electronic process; all information can be found on the district website. All applicants will need to download and complete the electronic Work Permit application from the PDE website, linked on the district website. All applications need to be submitted to: workingpapersrequest@upperdarbysd.org. All documents can be scanned and uploaded to your application.

Course Selection

In the spring, a Course Request Letter will be mailed to parents. [The Course Selection Guide](#) can be found on the high school website. The student, parent, and guidance counselor will be required to review the student's course selection card, as an indication of the cooperative effort in rostering. Students are placed into academic levels based on ability as indicated on standardized test scores and input from teachers, parents, and guidance counselors. **Please note: Parent or student requests for specific teachers will not be honored.**

No student will be denied access to courses offered at Upper Darby High School because of race, gender, physical handicap, religion, national origin, ancestry, or culture.

Courses should be selected carefully. Changes in scheduling will only be permitted by the date outlined in the scheduling timeline, which will be made available each spring.

Students who would like to withdrawal from a class prior to the WP/WF deadline must first meet with their counselor and Assistant Principal. Parent/guardian permission and approval by the Assistant Principal is required. Scheduling of another course will be at the discretion of the Assistant Principal.

If a course is dropped after the WP/WF deadline, a WP or WF will be indicated on the student's transcript if the withdrawal is approved. Scheduling of another course after the deadline will be at the discretion of the Assistant Principal.

All students considering participating in intercollegiate sports at Division I or II during their Freshman year of college must meet initial eligibility requirements. Student-athletes understand that courses that are remedial in nature will not be accepted by the NCAA Clearinghouse for the purpose of determining initial eligibility. A list of acceptable courses according to NCAA guidelines is kept by every guidance counselor and can be referred to upon request. Please ask your counselor for advice on these matters, as some of our courses are not listed at a particular level but are indeed remedial. For more information regarding core course requirements, consult the NCAA Guide for the College-Bound Student-Athlete available in the Career Center, refer to the NCAA website, www.ncaa.org.

Career Technical Education (CTE) Removal Withdrawal Policy

The following policies apply to CTE students only. Exceptions to our regular policies are made based on the exceptionality of CTE, which is a unique placement outside of UDHS and accounts for nearly half the students' educational year. The following policies cover voluntary withdrawal or removal from a CTE placement.

30 Day Policy

Students who attend a CTE program and come to the realization that a career technical program is not a good fit, may drop out of their program of study and return to Upper Darby High School (UDHS) and be scheduled for a full day of courses. If a student has extremely poor attendance or grades in the first 30 days, they may be removed after a meeting with the counselor, grade level principal, and career and tech coordinator. The student will return to UDHS and be scheduled for a full day of courses.

After 30 days

Students who are not satisfied with their CTE program after 30 days will have the option of changing programs within CTE. If they decide to withdrawal completely from their CTE placement before the semester ends, they may be scheduled into new courses at the principal's discretion. However, the student will have the option of finishing the semester with the opportunity to earn two credits if they earn a passing grade. The student will be scheduled for semester two courses at the discretion of the Assistant Principal. A student must notify their counselor by December 1st of their intention to withdraw from CTE after semester one.

Failing/Attendance Violation

If a student is failing and has exceeded the ten-day absence policy, they will be removed from their CTE program. They will receive no credits for semester one, and they will be scheduled into classes at the Principal's discretion for semester two.

Passing/Attendance Violation

If a student is passing at the end of semester one but has violated the 10-day attendance policy, there will be a meeting with the counselor, grade level principal, and career and tech coordinator to determine the circumstances of the poor attendance. Excused medical absences for mental or physical health will be carefully evaluated to determine if a student should remain in their CTE program. If it is determined that the student should be removed from the program and they complete the first semester with a passing grade, then they will be awarded two credits for semester one and will be scheduled for semester two courses at the discretion of the Assistant Principal.

Six consecutive absences

If a student fails to report to their CTE program for six unexcused consecutive absences, then the student may be pulled from their CTE placement mid-semester. In this case, the student will receive no credit for semester one. If they are passing, they will receive a WP. If they are failing, they will receive a WF.

Graduation Requirements

Students in the classes of 2021 and 2022 are required a total of 26 credits to graduate from Upper Darby High School.

Class of 2021 & 2022

Course Category	Credits/Courses
English	5 credits (4-course minimum)
Social Studies	4 credits
Math	4 credits (3 consecutive courses)
Science	3 credits
Health/Physical Education	2 credits
Reading classes/electives	6 credits
Arts & Humanities	2 credits
Total credits:	26

The classes of 2023 and 2024 are required a total of 21 credits including all Chapter 4 graduation requirements.

Class of 2023 and beyond

Course Category	Credits/Courses
English	4 credits
Social Studies	3 credits
Math	3 or 4 credits (3 courses)
Science	3 credits
Health/Physical Education	1 credit
Arts & Humanities*	2 credits
Electives	5 credits
Total Credits:	21

Credits Needed for Promotion

PROMOTION REQUIREMENTS Class of 2021/2022	
10th to 11th Grade	11 credits
11th to 12th Grade	18 Credit Units and projects graduation by June
PROMOTION REQUIREMENTS Class of 2023 and beyond	
9th to 10th Grade	4 Credits- need to have at least 1 Math Credit and 1 English Credit
10th to 11th Grade	10 Credit Units
11th to 12th Grade	13 Credit Units and project graduation by June

Report Cards

Students will receive a percentage grade for each course. These grades will reflect the precise level of student achievement. The following is a breakdown of the percentages and how they relate to letter grades:

Grading System

A+ = 98 – 100	C = 73 – 76
A = 93 – 97	C- = 70 – 72
A- = 90 – 92	D+= 67 – 69
B+ = 87 – 89	D = 63 – 66
B = 83 – 86	D- = 60 – 62
B- = 80 – 82	F = 0 – 59
C+ = 77 – 79	45 minimum MP grade

Please Note: The minimum passing grade is 60%. Students earning less than 50% demonstrate an inadequate grasp of the course materials. Scheduling of another course will be at the discretion of the Assistant Principal.

The final grade in a semester course is computed by doubling the two-quarter grades, adding them to the final exam grade, and dividing by 5. Doubling each quarter grade, adding them together with the midterm and final exam grade and dividing by 10 compute the final grade in a full-year course. The lowest grade that a student can receive for a quarter grade is 45%. Exam grades are recorded as is.

Since adequate evaluation data must be collected by the teachers for a grade to be considered valid, the data will include but not be limited to the following:

- Three major tests each quarter in each major subject
- Quizzes and check-ups
- Classroom performance grades
- Major projects/assignments
- Home assignments

The school year is divided into four report periods, which end on the following dates:

MP 1	November 5, 2020
MP 2	January 22, 2021
MP 3	April 7, 2021
MP 4	June 11, 2021

Students who would like to withdrawal from a class prior to the WP/WF deadline must first meet with their counselor and Assistant Principal. Parent/guardian permission and approval by the Assistant Principal is required. Scheduling of another course will be at the discretion of the Assistant Principal.

If a course is dropped after the WP/WF deadline, a WP or WF will be indicated on the student's transcript if the withdrawal is approved. Scheduling of another course after the deadline will be at the discretion of the Assistant Principal.

All students considering participating in intercollegiate sports at Division I or II levels during their Freshman year of college must meet initial eligibility requirements. Courses eligible to be remediated through credit recovery during summer school: Students may make up only those courses in which they have remained in attendance until the completion of the course. Students may not make-up courses which they have dropped either with a WP or a WF. This rule also applies to students who have withdrawn from school before completing courses.

Course Change Timelines

In certain situations, there may be a need to change a student's schedule. The following guidelines outline the policies and important dates for making changes to a student's schedule.

Withdrawal Pass/Withdrawal Fail

Students are allowed to change a course without having the course appear on their transcript if they make the change before the withdrawal fail/withdrawal pass deadline. Prior to the WP/WF deadline, a student would be able to drop a class and schedule a different credit-bearing course if space is available during the block/period of the course that is being dropped. Any changes are made at the discretion of the grade level assistant principal.

The WF/WP deadlines are as follows:

Semester 1: 9/16/2020

Semester 2: 2/11/2021

If a student drops a course **before** the WF/WP deadline, the counselor can make the lateral schedule change and add the student into another credit-bearing course. Before the withdrawal fail/withdrawal pass deadline, if a schedule needs to be reconstructed, the counselor should go back to the AP for approval.

If a student withdraws from the course **after** the WF/WP deadline, the course the student withdraws from will appear on the student's transcript with "WF" or "WP" to indicate if the student was passing or failing the course at the time of withdrawal from the course. Students who withdrawal from a course after the WF/WP deadline will be scheduled into a study hall at the grade-level assistant principal's discretion. If this change results in a fifth block study hall, the student may be scheduled into an early dismissal, per Assistant Principal approval and parental permission. Early Dismissal policies and procedures will apply.

Final Course Change Deadlines:

The final course change deadline prevents students from making schedule changes too far into the marking period to receive complete grades. This deadline occurs approximately two weeks after the WF/WP deadline. After the final course change deadline, there will be no changes to student schedules without administrative approval.

The final course change deadlines are as follows:

Semester 1: September 25, 2020

Semester 2: February 19, 2021

Any changes after these dates are subject to principal approval.

Learning Communities:

Please see the grading rubric for Learning Communities:

- Learning Communities will be grade-level specific other than sections where students are completing courses from the 2019-2020 school year.
- Lessons will include but are not limited to PBIS, Trauma-Informed Care, Equity, College and Career Readiness, Self- Care, Goal Setting

Learning Communities Rubric:

The purpose of a learning community is to support students in their school work and/or provide students the opportunity to have a wide variety of engaging activities, adding to their overall high school experience.

Category	4	3	2	1
Readiness	Needed materials are brought to class and are ready to work.	Almost always brings needed materials to class and is ready to work.	Almost always brings materials but needs reminders to settle down and get to work.	Often forgets needed materials and is rarely ready to get to work.
Engagement	Very self-directed engagement and/or leadership in the classroom.	Consistently Engaged. No Prompting.	Often engaged. Needs to be reminded to stay on task.	Rarely engaged. Needs constant reminders and prompting.
Follows Classroom Rules	Follows rules and does not disturb other students. Follows teacher's directions/	Sometimes follows rules and rarely disturbs other students. Needs to be reminded to	Rarely follows rules Sometimes disturbs other students. Often needs to be reminded to	Disturbs other students. Needs constant reminders to follow teacher's directions/

	classroom rules.	follow teacher's directions/ classroom rules.	follow teacher's directions/ classroom rules.	classroom rules.
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Code of Conduct

Please refer to the Student Code of Conduct it is also available on the district website [Code of Conduct](#)

The Honor Rolls

Each quarter, the school will publish the names of all students who qualify for either The Honor Roll or The Distinguished Honor Roll.

The Honor Roll: Those students who achieve an average between 85 and 89% with no posted* grade below 80%.

The Distinguished Honor Roll: Those students who achieve an average between 90 and 100% with no posted* grade below 85%.

*Posted grades are the actual numerical grade the student earned and which the teacher enters into grade files. For Advanced Placement courses, “posted” grades are given a five-point bonus respectively in calculation of the GPA and eventually for Class Rank, but will appear on the report card as they were posted. Honor Roll grade levels depend on grades that appear on the report card, not the bonus-added grade used in the GPA and Class Rank calculations.

Class Rank

For the purpose of ranking, each course will be assigned an academic weight.

Students will receive a certain number of quality points for each course based on their average in the course, the academic weight of the course, and the number of credits the course is worth. The total number of quality points earned by a student will be divided by the number of credits earned in quality point-earning courses to calculate a quality point average. To determine class rank, the quality point average will be calculated to the hundredth of a point (rounded to two decimal places) with the student earning the highest numeric quality point average being ranked first.

Courses that are graded pass/fail do not earn quality points and are not included in the calculation for class rank. Credits earned in courses graded pass/fail, though not used in the calculation of class rank, are still accumulated towards graduation requirements and are recorded on the student’s transcript. The level of achievement, as represented by the student’s percentage grade and the academic weight of each course, make the ranking process precise and discriminatory. Students are to see their counselor for a complete explanation of this chart. Any two (2) or more students whose quality point averages are identical shall be given the same rank. Upper Darby HS reports rank in deciles.

Final Examinations

Final examinations are a very important part of the high school grading system. Exam schedules will be published for students in advance of the testing dates. The following regulations apply:

1. All students must take all exams for which they are scheduled.

2. Absence from any exam must be excused through the office of the grade level Assistant Principal. Documentation is required to verify the excuse for the absence. Make-up exams will be given during scheduled make-up periods only.
3. Any student neglecting to make up an exam will receive a "0" for the exam grade.
4. Any student found cheating on an exam will receive a grade of "0" averaged into the course grade.
5. If a student is unable to make-up an exam during the scheduled make-up exam time, the student will receive a grade of Incomplete. Arrangements will be made and approved by the grade level Assistant Principal prior to the start of exams.

Make-up Work

Students will be permitted to "make-up" schoolwork missed during periods of absence. Students will be permitted two (2) school days for each day of absence to complete schoolwork missed during the period of absence. For absences in excess of five (5) school days, alternate arrangements may be made with individual teachers. Students who do not "make-up" schoolwork, as provided above, shall forfeit the right to receive academic credit for work missed during the period of absence. Students who will be absent due to a field trip must make prior arrangements with their teachers regarding tests and due dates for assignments.

Incomplete Work

- General Policy: As a general policy, students are to be graded at the termination of each grading period.
- Provisions: Students shall be granted a reasonable length of time to make up work, which has not been completed due to illness, or unusual circumstances. It is a student's responsibility to approach his/her teacher for make-up work upon returning from any absences.
- Absences: In the case of absences of up to 5 days in duration, the student shall be granted 2 days for make-up for every day absent. In the case of absences of up to two weeks in duration, the student and teacher shall agree on a reasonable length of time for the completion of the work. In the case of absences, which exceed two weeks, student, teacher, and Assistant Principal shall agree upon a reasonable length of time to complete the work.
- In the case of absence due to a suspension of 5 or more days, work can be picked up by a parent/guardian. It is expected that this work will be completed upon the student's return to school. The student will be granted two days for the make-up of additional work or tests for each day of suspension.
- Students anticipating an extended medical absence from school, are encouraged to request course work from their classroom teachers through their counselor. Please allow at least two school days for the counselors to compile the work.
- Failure to complete work: When a student fails to complete work within the period of time agreed upon, the student may then be granted a mark of zero (0) for the work not completed. Zeros given shall then be averaged in with other marks to arrive at a grading period mark.

Making Up Credits for Courses Failed:

Courses eligible to be remediated through credit recovery during summer school: Students may make up only those courses in which they have remained in attendance until the completion of the course. Students may not make-up courses which they have dropped either with a WP or a WF. This rule also applies to students who have withdrawn from school before completing courses.

Credit recovery courses at the Upper Darby High School Summer School requires a final average between 50 - 59%. Courses with a final average 49% or below must take the entire course during the summer, through our district on-line learning or the following school year. Summer School/on-line classes are \$125 each.

Scheduling Make-Up Courses: Students may not begin a make-up course until a failing grade has been officially recorded in the school records.

Progress Check Updates

A ParentLink email will be sent to notify parents/guardians to check student grades through the eSchool Home Access Center. Dates are listed on the school calendar.

Counseling Services

The UDHS School Counseling Department issues the following mission statement:

The UDHS school counselors provide counseling and academic guidance, consultation with parents and staff, college and career information, and direction, thus enabling each student to be directed toward educational and personal goals.

School counseling services at the high school are designed to assist you in recognizing and developing your potential, both as a student and as a person. Counselors may also help you to develop the skills you need to handle whatever problems you may encounter.

The major functions of the counselors are:

- To provide personal counseling as deemed necessary
- To be available for crisis counseling when emergencies arise
- To help resolve personal conflicts with respect to classmates, family members, or school personnel
- To plan your high school program
- To help define your career interests
- To assist students with college and vocational choices
- To provide available information on scholarships and financial aid
- To encourage students to utilize the career center
- To review your school record, including results of aptitude and achievement test
- To plan programs for parents regarding the rostering process, college planning, scholarships, and financial aid
- To initiate and receive phone calls regarding a student's academic and social progress
- To contact parents regarding problems
- To help parents in planning the educational programs for their children.
- To ensure NCAA eligibility for all student-athletes
- To provide lessons in guidance and career curriculum during learning communities
- To run and support small and large group college and career sessions
- To run college planning workshops, presentations, and financial planning events
- To manage 504s, paperwork, and meetings
- To complete transfer applications, college applications, incoming new student meetings

If there is something that you wish to discuss at some length, make an appointment with your counselor in advance. Counselors are also available for parent conferences by appointment.

Student Assistance Program

Upper Darby High School has a specially trained Student Assistance Team, which is composed of counselors, teachers, school nurses, social workers, psychologists, and administrators. This team is designed to assist students who are experiencing barriers to school success, possibly as a result of the use of alcohol and/or other drugs. Parents and students may request assistance through any member of the team.

Career Resource Center

The Career Center offers extensive resources for college searches, financial aid information, occupational descriptions, and trade and technical school searches. The Career Center also has its library of books and hundreds of college catalogues and college campus videos. Our College/Career counseling staff coordinates our yearly College/Career Fair and hosts nearly 100 visits per year for colleges, technical/trade schools, employers, and the military. Our Career Center is located on the second floor of the high school.

In the virtual model, the College and Career counselor will be accessible to provide career resource center support.

School-Wide Testing

During various points during the school year, our school participates in a school-wide testing program. The tests that you will take depend on your grade level. Results from those tests are used by counselors and teachers for course leveling, and by you for helping you understand your interests and strengths.

Keystone Exams are state-mandated exams that are given at the end of Algebra 1B, Biology, and English 10. Students may retake Keystone Exams. We will be administering the Keystone Exam—more information to come.

Measures of Academic Progress (MAP) is a computer-based assessment that allows teachers and administrators to identify each student's strengths and weaknesses in the areas of math and reading. MAP results are used to aid in the course recommendation process, as well as to identify students in need of interventions.

Testing Programs

The Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Test (Grades 10 And 11). The PSAT/NMSQT is designed to aid high school sophomores and juniors in planning for college and in their consideration for scholarships administered by the National Merit Scholarship Corporation. *PSAT/NMSQT more information to follow

The Scholastic Aptitude Test for Reasoning is required for admission to most colleges. The SAT is a comprehensive examination of writing, critical reasoning, and mathematical ability. There is a fee for this test. The code for UDHS is 39496,5, and the Test center code is 39-694. UDHS will not be a testing site for the 2020-2021 school year.

Certain colleges and universities may require the Scholastic Aptitude Test for Subjects in addition to the SAT Reasoning Test. Generally, three subject tests are required out of the following options: Literature, Math Level I, Math Level II, Biology, Chemistry, U.S. History, World History, French,

German, Modern Hebrew, Italian, Latin, Spanish, and a select few Language Tests with Listening. There is a fee for this test.

*Note: Go on-line to www.collegeboard.com. Students must complete their registration and send required fees directly to the College Board.

American College Testing Program (Grades 11 and 12). Some colleges, especially those located in the South, West, and Midwest, recommend or require the American College Test (ACT) in place of the College Board SAT. Besides, the ACT is required for placement purposes by the Community College of Delaware County. The ACT is a three-hour test that measures a student's ability in English usage, mathematics, social studies, and natural science. Registration forms are available in the Centers and must be sent in by students well in advance of the test date.

Advanced Placement Tests. Students have the opportunity to take examinations in subjects for which they may qualify for advanced placement in college. Interested students should consult with the AP teacher or with their counselor for further information. There is a fee for these tests. Students do not necessarily need to be in the AP course to take the AP exam. See your counselor for further information and a schedule of test dates and fees.

Upper Darby High School PBIS

During the virtual setting, expectations outlined in the PBIS Matrix may not be applicable as they are in the traditional setting. However, we expect our students to still Be Respectful, Be Responsible, Be Safe, and Be Royal in all academic interactions and settings. All students are expected to follow the "SMART" protocol for virtual learning.

Upper Darby High School Norms for Virtual Instruction Be "SMART"

1. Be mindful of your **SURROUNDINGS** Find a private place with an appropriate background in your home for logging into synchronous instruction.
2. Use the **MUTE** feature when necessary. Be mindful that there are other students in your class that may be distracted if you are not on Mute.
3. Everything you say and type must be school **APPROPRIATE**.
4. Follow teachers' procedures for **RESPONDING** to questions and sharing out loud during virtual class time.
5. Log in "on **TIME**" for each class.

S	SURROUNDINGS
M	MUTE
A	APPROPRIATE
R	RESPOND
T	TIME

Unlawful Harassment

The board strives to provide a safe, positive learning climate for students in the schools. Therefore, it shall be the policy of the district to maintain an educational environment in which harassment in any form is not tolerated. The Board prohibits all forms of unlawful harassment of students by all district students and staff members, contracted individuals, vendors and volunteers in the schools. The Board encourages students who have been harassed to report such incidents to the designated employees promptly.

The Board directs that complaints of harassment shall be investigated promptly, and corrective action be taken when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations.

Neither reprisals nor retaliation shall occur as a result of good faith charges or harassment.

Title IX

The Upper Darby School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, disability, or limited English proficiency in its activities, programs or employment practices as required by Title VI, Title IX, and Section 504. All concerns regarding discrimination should be directed to:

Edward Marshaleck
Title IX Coordinator
Edward Marshaleck
Assistant Superintendent for Student Services
4611 Bond Ave
Drexel Hill, PA 19026
(610) 789-7200 ext: 3208
emarshaleck@upperdarbysd.org

Food Service

During the virtual learning schedule, the school district has been approved for the Community Eligibility Provision through the PA Department of Education. This means that ALL students in grades K-12 are automatically eligible to receive breakfast and lunch at no charge to families every day, beginning the first full day of school. Families do not have to fill out an application. Free breakfast and free lunch will be provided automatically to any student who would like it. The District's Grab and Go Food Distribution Program will be located at nine (9) sites throughout the Upper Darby School District area: Bywood Elementary School, Stonehurst Hills Elementary School, Highland Park Elementary School, Garrettford Elementary School, Hillcrest Elementary School, Primos Elementary School, Westbrook Park Elementary School, Aronimink Elementary School, and Upper Darby High School.

Students, parents or guardians will have the opportunity to pick up ten (10) meals for the week on either Monday or Wednesday between 11:00 a.m. - 1:45 p.m.

National School Breakfast, Lunch and Special Milk Programs

Non-discrimination Statement: This explains what to do if you believe you have been treated unfairly. In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). TDD users can contact USDA through local relay or the Federal Relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice users). USDA is an equal opportunity provider and employer.

Activities and Clubs

The High School encourages all students to join and participate in as many of the activities listed here, as you find valuable. Some of these activities and clubs will be offered in our virtual setting. A revised list will be shared with the virtual club options. If a group of students wishes to organize a new club or activity in school, you need to do the following:

- 1) Find a faculty member to sponsor the organization.
- 2) Submit a [student club/activity application and approval](#) with the names of the Charter Members, the signature of the faculty member sponsor, and a short description of the activities and purpose of the new organization to the principal.

[20-21 UDHS Club/Honor Society List](#) for a compilation of the clubs that are offered at Upper Darby High School. Clubs are run based on the availability of a moderator, and/or its members, as well as the ability to be run virtually.

Club meetings are subject to change at the discretion of the advisor. Information and flyers should be available in the beginning of the school year.

Not all clubs will be run during the virtual instructional model. If clubs are running, the platform will be virtual-only until further notice. Please consult with club supervisors for updated information.

High School Publications

All high school publications are pending approval in the virtual model.

The school publications program provides constructive service to the school community by publishing a newspaper, The Acorn, a literary-art magazine, the Royal Crest, and a yearbook, The Oak. To submit letters and articles to The Acorn, contact the newspaper staff. For information concerning The Oak, see Mr. Keough. To submit poetry, short stories, essays, and art to the Royal Crest, see Ms. Pinto.

All students are encouraged to join any of these publication groups. Please contact the staff advisor.

The Acorn	Mr. Wismer
The Royal Crest	Ms. Pinto
The Oak	Mr. Keough

Music Groups

Encore Singers	Concert Band
Concert Choir	Indoor Drum Ensemble
Chorus	Marching Band
Orchestra	Color Guard
String Ensemble	Jazz Ensemble & Fundamentals
Wind Ensemble	Indoor Guard

National Art Honor Society

The goal of the National Art Honor Society is to be of service to the school and larger community through art and creativity. Students are nominated twice a year by their art teachers for excellence in art projects and attendance. They must be willing to volunteer considerable time in the Art Department in preparation for the Arts Festival. Cost to students: \$5.00 for National Membership Dues.

National English Honor Society

The National English Honor Society (NEHS) is the only national organization that is exclusively dedicated to acknowledging high school students' accomplishments in the field of English. In order to be fully eligible for membership in NEHS, you must meet the following requirements:

1. 87% overall GPA
2. 92% GPA in all English classes
3. Currently enrolled in Accelerated, Honors, or AP English classes
4. Completed two semesters of English at UDHS

Transfer students may apply for an exception to this rule if they are in the Junior and Senior Year.

Cost to students: \$10 membership fee; \$15 during Senior Year for graduation pin and cord

National Spanish Honor Society

Upper Darby El Roble Chapter of the Sociedad Honoraria Hispánica

The goal of the organization is to honor outstanding academic achievement and to promote the study and enjoyment of the Spanish language and Hispanic cultures. Students will participate in activities throughout the year for this purpose. A student completes an application and submits it to the faculty sponsor for review. The requirements to apply are:

1. Minimum grade of 90% in each Spanish class.
2. Has completed at least Spanish 3 Honors and is currently enrolled in Spanish class.
3. Overall G.P.A. 3.0
4. Service - Participation in the following:
World Languages Celebration
National Spanish Exam and/or
Peer tutoring.
5. Letter of recommendation from a former or present Spanish teacher.

Science National Honor Society

The Science National Honor Society (SNHS) is a national organization that is exclusively dedicated to acknowledging high school students' accomplishments in the field of Science. In order to be fully eligible for membership in NEHS, you must meet the following requirements:

1. 85% overall GPA
2. 90% GPA in all Science classes
3. Currently enrolled in Accelerated, Honors, or AP Science classes
4. Completed the semesters of Sciences, at least one must be done at UDHS

Cost to students: \$35 for pin, graduation cord and membership dues.

National Honor Society

Upper Darby High School was granted Chapter Number 3000 for the National Honor Society of Secondary Schools on April 20, 1945. Membership in this chapter is based on scholarship, service, leadership, and character.

Purpose

The purpose of this chapter shall be to create enthusiasm for scholarship, to promote worthy leadership, to encourage the development of character in the students of Upper Darby High School, and to reward achievement in these areas. To be eligible for election to membership in this chapter, the candidate must have been in attendance in this school for a period equivalent to one semester.

Any member of another chapter who is a transfer student may become a member.

Active members will be selected during their junior year, providing they meet the following required standards:

Juniors who are eligible must have a G.P.A. of 90, complete an activity sheet documenting six activities, and have four teachers/coaches sign a letter vouching for the candidate's character.

- The activity sheet is provided by the NHS advisor and will detail the candidate's participation in six activities during his or her freshmen, sophomore, and/or junior years. These activities must fall in at least two of four areas, and may not exceed three in any one area, and must have taken place during a period of more than one year. The four areas that a student can participate in are: music and the performing arts, athletics, school clubs and organizations, and community service. In order for an activity to count toward membership, the candidate must have completed the season of the sport, and the year or duration of the club or organization. The Faculty Advisory Board will determine if an activity meets the requirements.
- The Faculty Council shall review the character qualifications for membership. A letter of character will be provided by the NHS advisor on which the candidate must get the signature of four coaches, advisors, or teachers who will vouch for the candidate's good character.
- The Faculty Council will also send a list of candidates to all members of the Upper Darby High School faculty, seeking their input regarding the character of each candidate. Candidates with a tier 2, 3, or 4 violation, 30 accumulated demerits in any one year, and/or a referral for cheating/plagiarism will be evaluated on a case-by-case basis based on the violation.
- The election of members to this chapter shall be by a majority vote of the Faculty Council consisting of five faculty members appointed by the principal, and the NHS advisor, as the

sixth, non-voting member. Any member who violates the rules of this chapter shall be placed on probation or considered for dismissal from membership.

Royal Government

Royal Government is a combination of grade-level **representatives**, previously known as homeroom representatives, as well as any student interested in being a member of the PBIS Royal Revolution Student Group. Each grade will have 25 representatives that will be designated as grade level representatives as well as 25 additional participants designated to Royal Revolution. All grade levels will still have the standard 4 class officers (President, Vice President, Secretary, and Treasurer).

Procedure for the Beginning of the 2020-21 School Year:

1. Assistant Principals/Activities Directors will include information in their back to school presentation inviting all students to join Royal Government.
2. Through Schoology, students will submit their interest in Royal Government to the grade level Activities Director. If more than 25 students show interest in Royal Government, representatives will be voted on [Royal Government Interest Form](#)
3. Once grade level representatives are established, voting for class officers will be held
4. Prospective Class Officers will need to submit their interest speeches to their grade level Activities Director for voting purposes.

The Royal Government shall have the power to make recommendations to the Principal. It must approve all class activities.

Requirements for Royal Government Representative

1. Must achieve and maintain a 75% grade point average (checked quarterly).
2. Must attend all mandatory Executive Committee meetings and functions. If more than 2 meetings are missed, the representative and/or alternate will be replaced.
3. Ability to demonstrate leadership, maturity, responsibility, dedication, and good behavior.
4. Must be able to devote time and energy to the job. There will be mandatory meetings held one time a month with the grade level Activities Director and Assistant Principal
5. Must complete the required number of class service hours for the year:

Freshman year	10 hours	Junior year	20 hours
Sophomore year	15 hours	Senior year	25 hours

Requirements for Class Officers

In addition to the above requirements, the following credentials must be maintained in order to be considered for a position as class officer:

1. To be considered in the election for class officer positions, the student must have been a current grade level representative.
2. Must achieve and maintain a minimum of an 80% grade point average and have passed all subjects.
3. Code of Conduct: a student may not be eligible for office if he/she has been suspended for a petition a Center Staff Committee to be eligible to run for a position as a class officer. Attendance is not to exceed 10 days of absence per semester.

4. Monthly meeting with the Principal for class officers and two representatives from the Royal Revolution student group.
5. Must complete the required number of class service hours for the year:

Freshman year	20 hours	Junior year	30 hours
Sophomore year	25 hours	Senior year	35 hours

*Failure to meet any of the above-mentioned duties and requirements at any time during the term of office may result in the temporary or permanent disqualification as a Class Officer or Grade Level Representative or Alternate, as determined by the grade level Assistant Principal. Students who do not fulfill the required number of class service hours for the given school year will not be permitted to vote during class officer elections.

Student Representative to the School Board

The role of the Student Representative to the Board is to convey student sentiment, report on student activities, and advise the Board on student issues and concerns at School Board meetings.

Duties:

The Student Representative will be responsible to:

1. Recognize the Student Representative’s role is non-voting and advisory.
2. Review the Board meeting agenda and be prepared to discuss issues.
3. Attend School Board meetings, but not executive sessions, and present a monthly report of student activities and issues and concerns.
4. Serve as a liaison between students and the Board, administration, faculty, and student government.
5. Refer student requests for action through established administrative channels.
6. Serve on Board committees at the request of the Board President.
7. Inform the student body about School Board and district matters by submitting a monthly report to Student Council and utilizing other appropriate distribution methods, such as articles in the school newspaper.
8. Address the views of district students by attending state conferences, when authorized by the Board.

Qualifications:

1. The Student Representative(s) must be a resident enrolled in district schools, be a member of the senior class, maintain a B average, exhibit good citizenship, and demonstrate leadership skills.

Selection:

1. The Student Representative(s) will be selected by the high school students in a manner developed cooperatively by the designated principal and Student Council.
2. Junior students who will be members of next year’s senior class, and wish to serve as Student
3. Representatives will send a letter of interest to the designated principal by April 15.
4. The principal will determine if interested students meet the qualifications and forward their letters for consideration. Two students will serve as Student Representatives for each school year.

Term:

1. After selection, the senior student representatives will serve a one-year term.

2. The Student Representative will begin his/her term at the September School Board meeting following selection.
3. If the Student Representative is unable to complete his/her term, the designated administrator will direct the Student Council on selection of a replacement.

Athletics

Philosophy

Upper Darby High School and the Athletic Department, through its provision of a comprehensive interscholastic program, desire to involve the widest possible segment of the student body in the program, believing that participation in athletics builds character through competition and engenders a desire for excellence which will carry over into every area of performance, both in school and in any outside activities.

Upper Darby High School desires that participating students develop pride and build respect for themselves, their team, their school, and their community by striving always to do their best in every situation, by exhibiting courtesy and respect to those in authority, and by conducting themselves in the best manner on and off the field as proper representatives of Upper Darby High School.

Upper Darby High School also seeks to provide the best guidance for participating students by stressing the importance of academic endeavors throughout the athlete's school career and by affirming that academic and athletic excellence are compatible and inseparable. The department is dedicated to providing excellent coaching and resources for athletes so as to help them reach their greatest potential.

Upper Darby High School strives to foster success by recognizing student-athletes' contributions with a comprehensive awards program and publicizing their activities in a positive manner.

Athletic Department Policies

Given the fluidity of participation in PIAA sanctioned athletics as a result of Covid-19, please refer to district Pandemic policies regarding athletic mandates.

All High School and District Policies are in continuous effect and will take precedence over policies of the Athletic Department should there be any conflict.

1. Dropping or Transferring Sports

- On occasion, an athlete may find it necessary to drop a sport for a good reason. An athlete must notify his/her coach immediately. Each case will be judged on its own merit, and the first line of inquiry for the student should be the coach of the particular sport.
- When students wish to transfer to another sport in the same season, the coaches of both sports in question will consider the case. The approval of both coaches is necessary, as well as that of the Athletic Director for the transfer to be effective. Reliance on current PIAA regulations regarding transfers is necessary in all cases.

2. Travel

All athletes must travel to and from contests under the supervision of their coaches. All regular school rules will be followed in transit.

3. Conflicts in Extra-Curricular Activities

The Athletic Department recognizes that each student should have the opportunity for a broad range of experiences in the area of extra-curricular activities. To this end, the department will attempt to schedule events in a manner to minimize conflicts.

Students have a responsibility to do everything they can to avoid continuous conflicts. This would include being cautious about participating in too many activities where conflicts are bound to happen. Students also have the responsibility to notify faculty sponsors involved immediately when a conflict does arise.

4. Athletic Eligibility

Refer to current Eligibility Policy & Procedures. Note this policy applies equally to many extra-curricular activities.

In addition, note that students who are not marked as present in their synchronous school day will not practice or play in contests that day.

5. Team Standards & Discipline

In addition to the Athletic Department standards, each coach is expected to distribute to each athlete a copy of the team's standards by which the athlete's participation is governed. A copy of these team standards is to be on file in the Athletic Office.

An athlete's failure to comply with these standards is an indication of a lack of desire to participate fully in the program and will result in suspension from participating. The precise period of suspension will depend on the violation and the attitude of the athlete. Reinstatement will be made when the athlete expresses the desire to conform fully to team standards.

Repeated or flagrant violations may result in suspension from the particular sport or the entire interscholastic athletic program for a period of one season or year.

Interscholastic Sports

Fall

Football
Field Hockey
Girls' Volleyball
Boys' Cross Country
Girls' Cross Country
Girls' Tennis
Golf
Boys' Tennis
Girls' Soccer
Boys' Soccer
Cheerleading

Mr. Barr
Mrs. Farley
Ms. Schuler
Ms. Ezzie
Ms. Ezzie
Mr. Regester
Mr. Mahoney
Mr. Regester
Ms. Church
Mr. Flood
Mrs. Romesburg

Spring

Baseball
Softball
Boys' Lacrosse
Girls' Lacrosse
Boys' Track
Girls' Track

Mr. Carey
Mrs. Tomczuk
Mr. Niagara
Ms. Church
Ms. Bierling
Mr. B. Gilbert

Winter

Boys' Basketball
Girls' Basketball
Wrestling
Boys' Swimming
Girls' Swimming
Boys' Indoor Track
Girls' Indoor Track

Mr. Miller
Mr. Liberio
Mr. B. Martin
TBD
Ms. Burke
Ms. Bierling
Ms. Ezzie

Athletic Awards

- **Varsity Letter Award**—General: An athlete must complete the season as a squad member in good standing. A season is defined to include all League, District, and State Championship participation. Coaches' discretion will apply in all decisions.
- **Injured Athlete Award**—Coaches shall be authorized to recommend an earned letter award to an athlete who, because of an injury, has been unable to meet the requirements of the award.
- **Managers' Award**—In the granting of awards, the same rules apply to managers as to players. The coach of a varsity sport may award varsity letters to managers.
- **Three Letter Awards**—Any graduating senior, who, during his or her senior year shall have earned a letter in three different sports, shall be eligible for recommendation by the Athletic Director for a medal award. Service awards and managers' awards are not included in this award.

Certificates, in addition to the letter, are to be awarded to those persons winning a letter for the first time. A player will not receive a letter for second and third awards in the same sport but will be issued a certificate noting the player's earning of second and third awards. Additional letters, however, may be purchased.

Eligibility Policy

As a member of PIAA, we follow all PIAA rules and regulations. If PIAA eligibility requirements are not met, students may not practice with, compete for, or take part in athletic contests.

Probation/Eligibility

The Athletic Director will run weekly grade reports for all athletes in order to ensure that athletes are in good academic standing.

The Athletic Director/Assistant Principal will place on probation students who receive failure warnings in two or more full credit subjects. Seniors who need all credits for graduation will be placed on probation if they receive a failure warning in any subject and/or graduation requirements.

Students placed on probation for academic deficiencies (receiving two failure warnings) will not be permitted to participate in interscholastic contests. They may practice with their teams.

The student on probation may return to eligible status if:

1. The teacher(s) issuing the failure warning indicates, on a grade verification form sent by the Athletic Director, that the student is passing in the course(s).
2. Students regaining eligibility status pursuant to the standard set forth above by having attained an average of 60 or better remain eligible unless the student's average falls below 60, and another failure warning is reissued by the teacher.

Marking Period Eligibility

A student failing two or more

Full credit courses at the end of the previous marking period will be deemed ineligible to participate in interscholastic sports (contests and practices), competitions or practices for fifteen (15) school days, beginning the day that report cards are issued and mailed for that particular marking period. Eligibility at the start of 2nd semester will be based on final grades for semester courses and 2nd marking period grades for full-year courses.

*Seniors must be passing all courses required for graduation to remain eligible to participate.

Start of School Year Eligibility

A student failing two or more full-credit courses in the previous school year as determined by the final course average that have not been made up in summer school will be deemed ineligible to participate in interscholastic sports (contests and practices) competitions or practices for the first fifteen (15) school days of the new school year.

The following attendance provision and suspension policy apply to student-athletes as well as to students participating in singular school activities.

Attendance Provision

Suppose a student participant is absent from school during any semester for a total of twenty (20) or more school days. In that case, that student will lose his/her eligibility until he/she has been in attendance for a total of forty-five (45) school days following the twentieth day of absence.

Suspension Policy

Student participants who are suspended from school for disciplinary reasons are ineligible to practice for and/or participate in interscholastic contests or performances on the day(s) of the suspension. A suspension terminates at 11:59 p.m. on the last day thereof.

Non-Athletic Activities Eligibility

Probation/Eligibility

The Assistant Principal will run weekly grade reports for all participants in order to ensure that they are in good academic standing.

The Assistant Principal will place on probation students who receive failure warnings in two or more full credit subjects. Seniors who need all graduation credits will be placed on probation if they receive a failure warning in any subject and/or graduation requirements.

Students placed on probation for academic deficiencies (receiving two failure warnings) will not be permitted to participate in an event, musical competition or performance. They may practice with their programs or musical groups at the discretion of their program/music supervisors.

Supporting Parents Groups

Home & School Association

The objectives as stated in the Constitution are: (1) to develop between educators and parents a united effort to secure for every student the highest educational advantage; and (2) to provide liaison between educators and parents in engendering community support for school activities, including such financial support as is desired for funding of awards, scholarships, gifts to the school and projects of similar nature.

Band and Orchestra Association

The group is composed of all parents or alumni of the High School Band and Orchestra who are interested in supporting and encouraging the Instrumental Music Program at the High School. Executive Board meetings are held once a month in the band room of the high school. General meetings are held three times a year: Fall, Winter and Spring. All parents of Band, Orchestra, and Band Front members are urged to attend.

Choral Music Association

The group is composed of parents, alumni, and friends who are interested in the Choral Music Association and are interested in supporting and encouraging the Choral Music Program in Upper Darby. Executive Board meetings are held once a month, and general meetings are held twice a year. All parents of members are urged to attend.